

Chatham County Democratic Committee

2024 Qualifying Checklist for Chatham County Democrats

Qualifying Dates	Qualifying Times	Qualifying Location
March 4, 5, 6, 7, 2024	9:00 A.M. to 5:00 P.M.	714 Martin Luther King, Jr. Blvd 2 nd Floor, Suite 3 Savannah, Georgia 31401
March 8, 2024	9:00 A.M. to 12:00 NOON	714 Martin Luther King, Jr. Blvd 2 nd Floor, Suite 3 Savannah, Georgia 31401

[Pursuant to Georgia Election Code O.C.G.A. § 21-2-153](#)

Identification

Candidates must present a valid photo I.D. for identification and notary purposes. Obtain and make a copy of the candidate's valid photo I.D. (e.g., Driver's License, state-issued I.D., Passport, etc.) [Georgia Code O.C.G.A. § 45-17-1](#)

Qualifications

• **Qualified Voter Status**

Candidates must be a qualified (registered) voter at the time of qualifying to be eligible for office. [Georgia Code O.C.G.A. § 21-2-6](#)

• **Residency**

Candidates must meet the county residency requirements to be eligible for office. Print a copy of the candidate's voter registration Precinct Card by visiting the Georgia Secretary of State "official" My Voter Page, <https://mvp.sos.ga.gov/s/>. The Precinct Card will serve as proof of qualified voter status and proof of residency.

NOTE: For district-specific positions (e.g., County Commissioner District 2) be sure to verify the candidate's Precinct Card indicates that they reside in the district of the partisan position sought after.

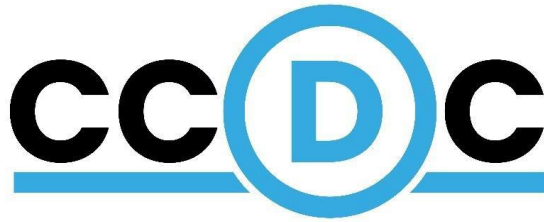
• **Other Requirements**

Candidates must meet each of the qualifications listed under the partisan position in which they are seeking office and affirm such qualifications. Obtain the required additional affidavit per the note below. This affidavit must be notarized and submitted at the time of qualifying. Refer to the [Qualifications Per Partisan Position](#) to learn more about each office.

NOTE: Candidates for the offices of Clerk of Superior Court, Judge of the Probate Court, Sheriff, Coroner, and Tax Commissioner must file an **additional affidavit** and may have other requirements in order to be qualified to seek office as prescribed in O.C.G.A. § 15-6-50 (B)(2) Clerk of Superior Court; § 15-9-2 (A)(2) Judge of the Probate Court; § 15-16-1 (C)(2) Sheriff; § 45-16-1 (B)(2) Coroner; § 48-5-210 (B)(2) Tax Commissioner.

Required Documents

1. Obtain a copy of the **Declaration of Intent to Accept Campaign Contributions (Form DOI)**. FORM DOI must be filed **BEFORE** a candidate accepts campaign contributions and is due prior to or at the time of qualifying.



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2024 Qualifying Checklist for Chatham County Democrats

☑ **Required Documents Continued**

2. Obtain a copy of the **Affidavit of A Candidate's Intent Not To Exceed \$2,500 In Contributions and/or Expenditures**. This document must be notarized and submitted at the time of qualifying.

OR

If a candidate plans to exceed \$2,500 in contributions and/or expenditures a candidate must submit the **Campaign Contribution Disclosure Report (CCDR)**. Form CCDR will be due by April 30, 2024. This document must be notarized and submitted to the Chatham County Board of Elections.

3. Obtain a copy of the **Personal Financial Disclosure Statement (PFDS)**. FORM PFDS must be filed at the time of qualifying or within 15 days after qualifying. This document must be notarized and submitted to the Chatham County Board of Elections
4. Obtain a copy of the **Declaration of Candidacy and Affidavit (County/Municipality)**. This document must be notarized and submitted at the time of qualifying.

☑ **Qualifying Fee**

Candidates must pay the required qualifying fee for the partisan position sought after. Obtain a copy of the **Notice To Candidate Paying Qualifying Fee By Check**, collect the qualifying fee, and issue a receipt for payment. Refer to the [Chatham County Election Qualifying Notice](#) to review the set qualifying fees. [Georgia Election Code O.C.G.A. § 21-2-131](#)

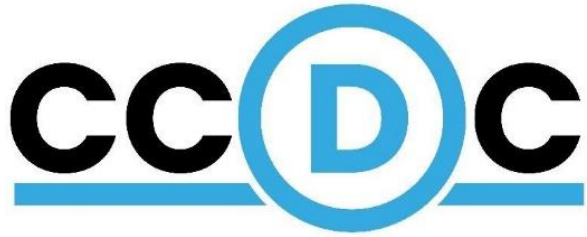
- A cashier's check, personal check, or money order may be submitted for qualifying fees. Cash nor credit cards will be received.

OR

- Candidates may file a **Qualifying Petition and Pauper's Affidavit** affirming under oath the candidate's poverty or inability to pay the qualifying fee. [Georgia Election Code O.C.G.A. § 21-2-132](#)
- Checks must be made payable to the Chatham County Democratic Committee.

NOTE: *In the event a candidate pays his or her qualifying fee with a check that is subsequently returned for insufficient funds, the superintendent shall automatically find that such candidate has not met the qualifications for holding the office being sought as prescribed in [Georgia Election Code Annotated. O.C.G.A. § 21-2-6\(d\)](#).*

All documents completed by the candidate at the time of qualifying must be copied and the copies given to the candidate for their records. All original documents must be kept on file by the Chatham County Republican Party. Copies of all campaign forms completed by the candidate (e.g., Form DOI, the Affidavit of A Candidate's Intent Not to Exceed \$2,500, Form CCDR, and/or Form PFDS) must be forwarded to the Chatham County Board of Elections office for submission to the Georgia State Ethics Commission.



Chatham County Democratic Committee

NOTICE TO CANDIDATE PAYING QUALIFYING FEE BY CHECK

Pursuant to O.C.G.A. 21-2-6 (d) in the event that a candidate pays his or her qualifying fee with a check that is subsequently returned for insufficient funds, the superintendent shall automatically find that such candidate has not met the qualifications for holding the office being sought, unless the bank, credit union, or other financial institution returning the check certifies in writing by an officer's or director's oath that the bank, credit union, or financial institution erred in returning the check; see also SEB Rule 183-1-10-.01.

Make Check Payable to: Chatham County Democratic Committee

Candidate's Printed Name

Candidate's Signature

Date

Qualifying Officer's Printed Name

Qualifying Officer's Signature

Date

Witness's Printed Name

Witness's Signature

Date



Chatham County Democratic Committee

2024 Qualifying Information

On March 4, 5, 6, & 7th from 9:00 a.m. to 5:00 p.m. and March 8 from 9:00 a.m. to 12 noon candidates for the following Partisan Positions will qualify with the Chatham County Democratic Committee (CCDC) at 714 Martin Luther King, Jr. Boulevard, 2nd Floor - Suite 3, Savannah, Georgia 31406.

PARTISAN POSITIONS

Chatham County Commission Chairman	\$1,725.00
Chatham County Commission District 1	\$750.00
Chatham County Commission District 2	\$750.00
Chatham County Commission District 3	\$750.00
Chatham County Commission District 4	\$750.00
Chatham County Commission District 5	\$750.00
Chatham County Commission District 6	\$750.00
Chatham County Commission District 7	\$750.00
Chatham County Commission District 8	\$750.00
Clerk of Superior Court	\$3,280.11
Coroner	\$1,838.03
Sheriff	\$3,280.11
Tax Commissioner	\$3,280.11

On March 4, 5, 6, & 7th from 9:00 a.m. to 5:00 p.m. and March 8 from 9:00 a.m. to 12 noon candidates for the following Nonpartisan Positions will qualify with the Chatham County Board of Elections at 1117 Eisenhower Drive, Suite F, Savannah, Georgia 31406.

NONPARTISAN POSITIONS

School Board District 1	\$750.00
School Board District 2	\$750.00
School Board District 3	\$750.00
School Board District 7	\$750.00
State Court Judge (Coolidge)	\$3,670.52
State Court Judge (White)	\$3,670.52
State Court Judge (Sapp)	\$3,670.52
Probate Court Judge (Bordeaux, Jr.)	\$3,280.11
Magistrate Judge (Moss)	\$3,345.71
Magistrate Judge (Barker)	\$3,345.71
Recorder’s Court Judge (Odell, Jr.)	\$5,096.76

On March 4, 5, 6, & 7th from 9:00 a.m. to 5:00 p.m. and March 8 from 9:00 a.m. to 12 noon candidates for the following Statewide Partisan Position will qualify with the Secretary of State Office, in Atlanta, Georgia.

NONPARTISAN POSITION

Superior Court Judge AND District Attorney

ELECTION QUALIFYING NOTICE

Pursuant to O.C.G.A. §21-2-131 (a)(1), the following qualifying fees were set by the Chatham County Commissioners on January 19, 2024:

PARTISAN POSITIONS

Chatham County Commission Chairman	\$1,725.00
Chatham County Commission District 1	\$750.00
Chatham County Commission District 2	\$750.00
Chatham County Commission District 3	\$750.00
Chatham County Commission District 4	\$750.00
Chatham County Commission District 5	\$750.00
Chatham County Commission District 6	\$750.00
Chatham County Commission District 7	\$750.00
Chatham County Commission District 8	\$750.00
Clerk of Superior Court	\$3,280.11
Coroner	\$1,838.03
Sheriff	\$3,280.11
Tax Commissioner	\$3,280.11

NONPARTISAN POSITIONS

School Board District 1	\$750.00
School Board District 2	\$750.00
School Board District 3	\$750.00
School Board District 7	\$750.00
State Court Judge (Coolidge)	\$3,670.52
State Court Judge (White)	\$3,670.52
State Court Judge (Sapp)	\$3,670.52
Probate Court Judge (Bordeaux, Jr.)	\$3,280.11
Magistrate Judge (Moss)	\$3,345.71
Magistrate Judge (Barker)	\$3,345.71
Recorder's Court Judge (Odell, Jr.)	\$5,096.76

The General Primary / Nonpartisan Election will be held on May 21, 2024, and the
General Election will be held on November 5, 2024.

Qualifying for both **PARTISAN** and **NONPARTISAN POSITIONS** will begin Monday, March 4,
2024, at 9:00 a.m. and end on Friday, March 8, 2024, at 12 noon at the following locations:

PARTISAN POSITIONS

**Qualifying for Democratic Candidates
will be conducted at:**

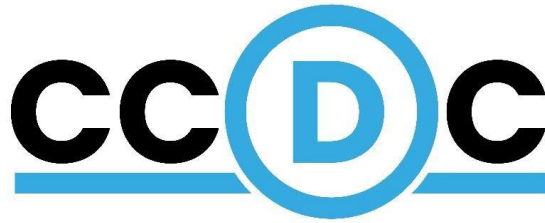
Chatham County Democratic Committee
714 Martin Luther King, Jr. Blvd – 2nd Floor, Suite 3
Savannah, Georgia 31401
(912) 401-8913
info@ccdcgeorgia.com
treasurer@ccdcgeorgia.com

**Qualifying for Republican Candidates
will be conducted at:**

Chatham County Republican Party
321 Commercial Drive
Savannah, Georgia 31406
(912) 356-3800
<https://chathamcountygop.org/>

NONPARTISAN POSITIONS

Chatham County Board of Elections
1117 Eisenhower Drive, Suite F
Savannah, GA 31406
(912) 201-4375
<https://elections.chathamcountyga.gov/>



Chatham County Democratic Committee

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<i>March 8, 2024</i>	<i>9:00 A.M. to 12:00 NOON</i>	<i>714 Martin Luther King, Jr. Blvd 2nd Floor, Suite 3 Savannah, Georgia 31401</i>

Pursuant to Georgia Election Code O.C.G.A. § 21-2-153

REQUIRED DOCUMENTS

To: The Chairman and Secretary of the County
Executive Committee of the _____
Party of _____ County/Municipality
State of Georgia

**DECLARATION OF CANDIDACY AND AFFIDAVIT
(COUNTY/MUNICIPALITY)**

I, the undersigned, being first duly sworn on oath, do depose and say: my name is _____

_____;

my residence address is _____

(Street Number)

(Street)

_____;

(City)

(County)

(State)

(Zip Code)

my post office address is _____;

my telephone number is _____;

(Business)

(Home)

my profession, business, occupation (if any) is _____;

the name of my precinct is _____; I am an elector of the county of my

residence and eligible to vote in the primary election in which I am a candidate for nomination; the name of the office

I am seeking is _____; my date of birth is _____;

(Circuit, District, or Post if Applicable)

I have been a legal resident of the State of Georgia for _____ consecutive years; I have been a legal resident of

_____ county for _____ consecutive years; I have been a legal resident of my district (if applicable)

for _____ consecutive years; I have been a legal resident of my circuit (if applicable) for _____ consecutive years;

I am a citizen of the United States; I am eligible to hold such office; I am a candidate for nomination in the

_____ to be held on the _____ day of _____, 20_____;

(Primary)

I have never been convicted and sentenced in any court of competent jurisdiction for fraudulent violation of primary or election laws, malfeasance in office, or felony involving moral turpitude or conviction of domestic violence under the laws of this State, any other State, or of the United States, or, if so convicted that my civil rights have been restored; and at least ten years have elapsed from the date of the completion of the sentence without a subsequent conviction of another felony involving moral turpitude; I am not a defaulter for any federal, state, county, municipal, or school system taxes required of such officeholder or candidate if such person has been finally adjudicated by a court of competent jurisdiction to owe those taxes, but such ineligibility may be removed at any time by full payment thereof, or by making payments to the tax authority pursuant to a payment plan, or under such other conditions as the General Assembly may provide by general law (pursuant to Ga. Const. Art. II, Sec. II, paragraph III); I will not knowingly violate any provisions of the Georgia Election Code (O.C.G.A. § 21-2) or of the rules or regulations adopted thereunder; I will not knowingly violate the rules or regulations of the _____ party.

I understand that any false statement knowingly made by me in this Declaration of Candidacy and Affidavit will subject me to criminal penalties as provided by law and I hereby request you to cause my name to be placed on the ballots to be used in such primary election as a candidate for the nomination I am seeking.

(Signature of Candidate)

Sworn to and subscribed before this _____ day of _____, _____.

(Notary Public)

My Commission Expires: _____

(Required by Ga. Election Code O.C.G.A. § 21.2.153.)

I desire that my name appear on the ballot as follows
(the surname of the candidate shall be as it appears
on the candidate's voter registration card):

Should I be elected, I desire that my name appear on official
documents as follows:

(Please Print)

(Please Print)

(over)

1. I hereby tender check/cash in the amount of \$ _____

NAME OF BANK: _____

CHECK NUMBER: _____

In the event that a candidate pays his or her qualifying fee with a check that is subsequently returned for insufficient funds, the superintendent shall automatically find that such candidate has not met the qualifications for holding the office being sought, unless the bank, credit union, or other financial institution returning the check certifies in writing by an officer's or director's oath that the bank, credit union, or financial institution erred in returning the check as prescribed in O.C.G.A. §21-2-6(d).

I hereby file a Pauper's Affidavit, accompanied by a qualifying petition as prescribed in O.C.G.A. § 21-2-153 (a.1), in lieu of paying the qualifying fee.

NOTE: CANDIDATES FOR THE FOLLOWING OFFICES MUST FILE AN ADDITIONAL AFFIDAVIT IN ACCORDANCE WITH THE LISTED CODE SECTION AND MAY HAVE OTHER REQUIREMENTS IN ORDER TO BE QUALIFIED TO SEEK OFFICE. CANDIDATES SHOULD REVIEW THE QUALIFICATIONS FOR WHICH THEY OFFER FOR ELECTION CAREFULLY.

CLERK OF SUPERIOR COURT	O.C.G.A. § 15-6-50(b)(2)
JUDGE OF THE PROBATE COURT	O.C.G.A. § 15-9-2(a)(2)
SHERIFF	O.C.G.A. § 15-16-1(c)(2)
CORONER	O.C.G.A. § 45-16-1(b)(2)
TAX RECEIVER	O.C.G.A. § 48-5-210(b)(2)
TAX COLLECTOR	O.C.G.A. § 48-5-210(b)(2)
TAX COMMISSIONER	O.C.G.A. § 48-5-210(b)(2)



Georgia Government Transparency & Campaign Finance Commission
 200 Piedmont Avenue S.E. | Suite 1416 - West Tower | Atlanta Georgia, 30334

DECLARATION OF INTENTION TO ACCEPT CAMPAIGN CONTRIBUTIONS (FORM DOI) – COUNTY/MUNICIPAL LEVEL FILERS

INCOMPLETE FORMS WILL NOT BE PROCESSED • If form is handwritten, it must be legible.

1 Today's Date: _____

2 Candidate (full name): _____
 Address: _____
 City, State, Zip: _____
 Telephone (optional): _____ Email: _____

3	Name County/City: _____	Party Affiliation (optional): <input type="checkbox"/> Democrat <input type="checkbox"/> Non-Partisan <input type="checkbox"/> Republican <input type="checkbox"/> Other
	Name of Office Sought or Held: _____ (include office, district, post, or judicial seat)	

4 Next Election Year: _____

Complete sections 5 and 6 ONLY if you have a campaign committee.
 This information does not register a campaign committee. (Please use Form RC to register.)

5 Campaign Committee Chairperson (full name): _____
 Address: _____
 City, State, Zip: _____
 Email : _____

6 Treasurer (full name): _____
 Address: _____
 City, State, Zip: _____
 Email : _____

I CERTIFY THAT THIS STATEMENT IS COMPLETE, TRUE AND ACCURATE.

 Signature of Candidate

 Date

STATE OF GEORGIA

Georgia Government Transparency and Campaign Finance Commission
200 Piedmont Ave SE, Suite 1402-West Tower, Atlanta, GA 30334

AFFIDAVIT OF A CANDIDATE'S INTENT NOT TO EXCEED \$2,500 IN CONTRIBUTIONS AND/OR EXPENDITURES

Per O.C.G.A. §21-5-34(d)(d.1)(1),

_____ is a candidate for /public officer of
(Full Name of Candidate)

_____ in _____
(Office Sought/or Held) (City or County)

By submitting this form I am affirming that I, the above named candidate, do not intend to accept during this election cycle* a combined total of contributions exceeding \$2,500.00 for the campaign nor make a combined total of expenditures exceeding \$2,500. If the above named candidate does not exceed \$2,500.00 in contributions or expenditures then the candidate SHALL not have to file a report under O.C.G.A. §21-5-34 (c).

I understand that if I, the above named candidate, exceed the \$2,500 limit for either accepting contributions or making expenditures for such campaign during the election cycle, but do not accept a combined total of contributions exceeding \$5,000.00 or make expenditures exceeding \$5,000.00 then I, the above named candidate, SHALL be required to file only the June 30 and December 31 reports required by O.C.G.A. §21-5-34 (c) (2). The first of such reports shall include all contributions received and expenditures made beginning January 1 of such calendar year.

Furthermore, I understand that if I, the above named candidate accepts a combined total of contributions exceeding \$5,000.00 or makes expenditures exceeding \$5,000.00 for such campaign during any such election cycle, then such candidate or campaign committee chairperson or treasurer shall thereupon be subject to the reporting requirements of this Code section the same as if the written notice authorized by this subsection had not been filed.

*"Election cycle" means the period from the day following the date of an election or appointment of a person to elective public office through and including the date of the next such election of a person to the same public office and shall be construed and applied separately for each elective office.

State of Georgia County of _____
I, the undersigned, being duly sworn, do swear or affirm, certify and say that this affidavit and the information hereinabove is true, complete and correct to the best of my knowledge and belief.
Sworn to and subscribed before me on _____, _____
Signature of Notary Public Signature of Candidate/Chairman/Treasurer filing Affidavit
My Commission expires on _____, _____
Notary Seal

CANDIDATE FORMS & DISCLOSURES



STATE ETHICS COMMISSION

KNOW THE LINGO

DOI

Declaration of Intention to Accept Contributions

RC

Registration Form for a Candidate's Campaign Committee

COOSA

Choosing the Option of Separate Accounting

PIN APP

Electronic Filing Access Code Application

CCDR

Campaign Contribution Disclosure Statement

FR&TS

Final Report & Termination Statement

PFDS

Personal Financial Disclosure Statement

TBD

Two Business Day Report

Local Filing Officer

Individual a candidate for a county or municipal office files with. Usually the city clerk or elections superintendent.

FORMS

Declaration of Intention to Accept Campaign Contributions

Reference: O.C.G.A. § 21-5-30(g)

- Must be filed **PRIOR** to accepting contributions.
- A candidate's personal funds expended for their campaign, except for payment of a qualifying fee, are considered campaign contributions.
- A new form must be filed if there is a break in office or if accepting contributions for a different office.
- County and Municipal candidates file this form with their local filing officer. All other candidates file with the Commission.

Registration Form for a Campaign Committee

Reference: O.C.G.A. §§ 21-5-3(2); 21-5-30(b)

- This form registers a candidate's campaign committee.
- A committee is required only if a candidate designates someone to file reports, accept money, or expend money on behalf of the campaign.
- A Chairperson and Treasurer are required to form a committee; however, they can be the same person and can be the candidate. If either position is vacant, the committee cannot accept contributions.
- The committee registration will remain in effect until the registration is canceled by the committee or the candidate.
- Filed with the Commission

Choosing the Option of Separate Accounting

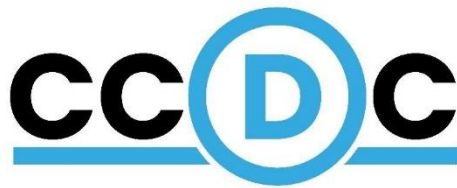
Reference: O.C.G.A. §§ 21-5-43(a)(2); 21-5-30 (c)

- Permits candidates to accept contributions for multiple elections within an election cycle. Thus, a candidate may accept contributions for the general election in an election cycle even if the primary election has not occurred.
- A candidate must designate what election the contribution is accepted for on the applicable CCDR.
- Contributions received for a future election cannot be expended until the current election has occurred.
- If a candidate does not qualify or participate in a future election in an election cycle, the contributions received for the future election must be returned to contributors pro-rata.
- Filed with the Commission

Electronic Filing Access Code Application

Reference: O.C.G.A. § 21-5-34.1(a)

- Used for identification purposes for local and state candidates.
- Filed with the Commission.



Chatham County Democratic Committee

2024 Close of Qualifying Checklist for Chatham County Democrats

At the close of qualifying, the Chatham County Democratic Committee (CCDC) will:

1. **Immediately email a copy of the:**
 - **Declaration of Candidacy and Affidavit (County/Municipality)** for each candidate who qualified during the qualifying period of March 4 through March 8, 2024
 - to sscarboro@chathamcounty.org.

2. **Hand deliver one (1) certified check:**
 - for fifty (50) percent of the total amount received in qualifying fees during the qualifying period of March 4 through March 8, 2024, [*Georgia Election Code O.C.G.A. § 21-2-131\(3\)\(c\)\(1\)*](#)
 - on or before Tuesday, March 12, 2024
 - to the Chatham County Board of Elections office.

3. **Hand deliver a copy of any:**
 - campaign forms completed by the candidate during the qualifying period of March 4 through March 8, 2024
 - to the Chatham County Board of Elections office: This includes the:
 - ✓ Declaration of Intent to Accept Campaign Contributions **(Form DOI)** Due at the time of qualifying

 - ✓ Affidavit of A Candidate's Intent Not To Exceed \$2,500 In Contributions and/or Expenditures Due at the time of qualifying

 - OR**

 - ✓ Campaign Contribution Disclosure Report **(CCDR)** Due by April 30, 2024 if an Affidavit Not to Exceed \$2,500 was not submitted

 - ✓ Personal Financial Disclosure Statement **(PFDS)** Due at the time of qualifying or within 15 days after qualifying

4. **Keep accurate and detailed records** of all qualifying forms, documents, receipts, etc. received during the qualifying period of March 4 through March 8, 2024 in a secure location within your office. This will prove helpful in the event of an open records request and/or court proceedings.